

**COEI, LLC**

April 19, 2019

**Via E-Mail at [WARNnotices@deo.myflorida.com](mailto:WARNnotices@deo.myflorida.com)**  
**and U.S. Mail**

Mr. Steven Gustafson  
State Trade and Rapid Response Coordinator  
REACT Program  
MSC 229  
107 E. Madison Street  
Tallahassee, FL 32399-4137

**Via E-Mail at [MayorLennyCurry@coj.net](mailto:MayorLennyCurry@coj.net)**  
**And U.S. Mail**

Honorable Lenny Curry  
Mayor  
City Hall at St. James Building  
117 W. Duval St., Suite 400  
Jacksonville, FL 32202

Re: Notice of Reductions in Force

Dear Mr. Gustafson and Mayor Curry:

Although COEI, LLC is not required to provide this notice because it concludes, in good faith, that the Worker Adjustment and Retraining Notification Act of 1988 ("WARN") does not apply to an employment loss at a single site of employment affecting less than 50 full-time employees, COEI, LLC is nevertheless providing your offices this notice.

Specifically, COEI, LLC advises that due to unexpected business circumstances—specifically the cessation of a contract—it will no longer be operating out of a facility located at 11084 Cabot Commerce Cir., Suite 200, Jacksonville, FL, 32226. COEI, LLC expects that no later than June 18, 2019, it will cease employing approximately 39 full-time employees. All employees affected by this loss are being notified as of this date, April 19, 2019. As noted above, the facility closure will be permanent. As a result of this closing, individuals with the following job classifications will be separated from employment: Driver Associates. None of the affected employees are represented by a union and they do not have bumping rights. All wages and agreed upon benefits to which the employees are entitled shall be paid as required by law.

For further information, please contact Peter Schottmiller, at 800-930-2669.

Sincerely,

A handwritten signature in black ink that reads "Peter Schottmiller". The signature is written in a cursive style with a large initial "P".

Peter Schottmiller  
For COEI, LLC