

1-30-19



January 30, 2019

Via Email and Overnight Delivery

Mayor Scott Singer
201 West Palmetto Park Road
Boca Raton, FL 33432
ssinger@ci.boca-raton.fl.us

Steven Gustafson
State Trade and Rapid Response Coordinator
REACT Program
MSC 229
107 E. Madison Street
Tallahassee, FL 32399-4137
WARNnotices@deo.myflorida.com

RE: Notice of Planned Separations from Employment

Dear Government Officials:

I am writing to you regarding planned separations of employment affecting employees of Conifer Revenue Cycle Solutions, LLC (“Conifer”). The affected employees perform revenue cycle management services at 4660 Communication Avenue, Boca Raton, Florida 33431. Effective April 5, 2019, Conifer will cease performing services at its Boca Raton facility. A permanent separation of employment for certain Conifer employees working at this location will also take place beginning on April 5, 2019. Other employees working at Conifer’s Boca Raton facility will continue performing services in telecommuting positions or will transition to telecommuting positions and will not experience an employment loss when Conifer’s Boca Raton facility closes.

The anticipated schedule for making separations, together with the job titles of the positions to be affected and the number of affected employees in each job classification, are enclosed. The affected employees do not have bumping rights, and there is no labor organization that represents any of the affected employees.



Should you desire any further information regarding this matter, please contact me at the number below.

Sincerely,

A handwritten signature in dark ink that reads "Christopher Hardeman". The signature is written in a cursive style with a clear, legible script.

Christopher Hardeman
Director, HR Transitions Management
(469) 803-3014

Enclosure

Job Title	Number of Employees	Anticipated Separation Date
ADMINISTRATIVE ASST	1	4/5/2019
COORD, A/R MGMT	1	4/5/2019
DIR, HUMAN RESOURCES	1	4/30/2019
MGR, INITIATIVES	1	4/5/2019
MGR, PATIENT ACCT	6	4/5/2019
REP, PATIENT ACCT	41	4/5/2019
REP, PATIENT ACCT SR	6	4/5/2019
REP, SUPPORT SVCS	17	4/5/2019
REP, SUPPORT SVCS LEAD	1	4/5/2019
SR DIR, AR MGMT OPS	2	4/5/2019
SUPV, FACILITIES	1	12/31/2019
SUPV, PATIENT ACCT	21	4/5/2019

¹Some employees included in the enclosed schedule of anticipated terminations have been invited to interview for telecommuting positions. These employees will receive an offer to transfer to Conifer's Frisco, Texas location if they do not receive an offer to telecommute. Other employees have received offers to transfer to Conifer's Frisco, Texas location but have not yet accepted them. Both groups are included in the enclosed schedule of anticipated terminations because their positions will be eliminated if they do not receive an offer to telecommute or if they reject Conifer's offer to transfer to Texas.