



VIA U.S. MAIL

May 12, 2020

Steven K. Gustafson  
State Trade and Rapid Response Coordinator  
Department of Economic Opportunity  
107 E Madison St  
Caldwell Building, MSC G-229  
Tallahassee, FL 32399

Mayor Scott J. Brook  
City of Coral Springs  
9500 West Sample Rd  
Coral Springs, FL 33065

Re: WARN Act Notice

This Notice is being provided to you pursuant to the Worker Adjustment and Retraining Notification Act ("WARN"). WARN requires employers to give advance written notice of a furlough to affected employees. Such advanced written notice has been reduced due to the unforeseen business circumstances of the Coronavirus pandemic, an unprecedented historical event that has resulted in a national state of emergency. However, to ensure that you and all employees receive as much advance notice as possible, we are providing this notice to you and to each impacted employee.

Beginning March 12, 2020, the Fort Lauderdale Marriott Coral Springs Hotel & Convention Center, located at 11775 Heron Bay Blvd, Coral Springs, FL 33076, will furlough 144 employees.

At this time, it is our hope that the furloughs will only be temporary. However, due to the unprecedented nature of the pandemic, we cannot guarantee that they will not be permanent and cannot guarantee a timeline for recall, if employees will be recalled at all. Bumping rights shall not exist for affected employees except as provided by any applicable collective bargaining agreement.

Attached is a listing of the job titles of employees who will be affected.

If you have any questions regarding this notice, please see my contact information below:

LaToya Williams  
Corporate Director Human Resources  
latoya.williams@atriumhospitality.com  
678-335-6956 Ext. 1509

Sincerely,

A handwritten signature in blue ink that reads "LaToya K. Atwell-Williams".

LaToya K. Atwell-Williams, M.S.  
Corporate Director Human Resources | Atrium Hospitality  
Enclosure



**Fort Lauderdale Marriott Coral Springs Hotel & Convention Center**

- Accounting Clerk
- Assistant Banquet Manager I
- Assistant Executive Housekeeper I
- Assistant General Manager II
- Audio Visual Technician
- Audio Visual Technician
- Audio Visual Technician
- Banquet Bartender
- Banquet Bartender
- Banquet Captain
- Banquet Captain
- Banquet Manager II
- Banquet Server
- Banquet Server
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- Barista
- Barista
- Chief Engineer II
- Concierge
- Concierge
- Concierge
- Concierge



Controller II  
Director, Human Resources I  
Engineering Supervisor  
Engineers/Maintenance  
Engineers/Maintenance  
Engineers/Maintenance  
Engineers/Maintenance  
Engineers/Maintenance  
Event Sales Manager  
Event Sales Manager  
Event Service Manager I  
Executive Chef II  
Executive Housekeeper II  
Food & Beverage Manager I  
Front Desk Clerk  
Front Desk Clerk  
Front Desk Clerk  
Front Desk Clerk  
Front Desk Clerk  
Front Desk Clerk  
General Manager II  
Greeter/Seater/Cashier  
Group Rooms Coordinator  
Guest Services Assistant Manager I  
Guest Services Manager II  
Guest Services Supervisor  
Housekeeping Inspector  
Houseperson  
Houseperson  
Houseperson  
Houseperson  
Houseperson  
Kitchen Steward  
Kitchen Steward  
Kitchen Steward  
Kitchen Steward  
Laundry Attendant  
Laundry Attendant  
Laundry Attendant  
Laundry Attendant  
Lead Cook  
Lead Cook  
Lead Cook  
Lead Cook  
Line Cook  
Line Cook  
Line Cook  
Line Cook  
Line Cook  
Line Cook  
Night Auditor  
Night Auditor  
Night Auditor



PBX Operator  
Public Area Attendant  
Public Area Attendant  
Regional Director, Sales & Marketing II  
Restaurant Bartender  
Restaurant Bartender  
Restaurant Bartender  
Restaurant Bartender  
Restaurant Manager II  
Restaurant Server  
Restaurant Server  
Restaurant Server  
Restaurant Server  
Restaurant Server  
Restaurant Server  
Restaurant Server  
Restaurant Server  
Restaurant Supervisor  
Room Attendant  
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Rounds Cook  
Rounds Cook  
Rounds Cook  
Sales Manager  
Sales Manager  
Sales Manager  
Sous Chef  
Sous Chef II  
Van Driver  
Van Driver