



HISTORIC TOURS OF AMERICA, INC.

“The Nation’s Storyteller”

201 Front Street, Suite 208

Key West, FL 33040

Department of Human Resources

VIA EMAIL Steven.Gustafson@deo.myflorida.com

Mr. Steve K. Gustafson
State Trade and Rapid Response Coordinator
Department of Economic Opportunity
107 E. Madison Street,
Caldwell Building, MSC G-229
Tallahassee, FL 32399

Re: Follow-up to March 23 and 30, 2020 WARN Notices

Dear Mr. Gustafson,

On March 23 and 30, 2020, we notified employees, your office, and local government officials, of several facility closings and layoffs pursuant to the Worker Adjustment and Retraining Notification Act (“WARN Act”). The purpose of this communication is to summarize the information previously provided in those March 23 and 30, 2020, letters, in follow-up to our telephone call with Ms. Vanderlyn Richardson of your office.

The site closings and layoffs referenced below were unforeseen due to the impact of the pandemic, such that additional notice was not possible. We hope that these closings and layoffs are temporary, but nevertheless provided WARN Act notices to impacted employees and appropriate government officials out of an abundance of caution. No employees have “bumping rights” and no employees are represented by a union.

On March 23, 2020, **Historic Tours of America, Inc.** (“HTA”) laid off 2 employees who worked at the facility located at 201 Front Street, Key West, FL 33040. The impacted employees’ job titles, which were provided on March 23, 2020, are attached again for easy reference. For additional information regarding these layoffs, please contact Joanna Huestis, Director of Human Resources, at (305) 292-7580. The remaining entities listed below are subsidiaries of HTA.

On March 23, 2020, **Tropical Shell & Gifts, Inc.** closed the locations listed below as a result of the unforeseeable business circumstances created by the pandemic. A total of 144 employees were laid off as a result of these closings. A list of the impacted employees’ job titles, which was provided on March 23, 2020, is attached for easy reference. For further information regarding these closures and the resulting layoffs, please contact Nelson Nodal, General Manager at 305-292-7580 or Sandra Campbell, Human Resources Manager, at (305) 292-7056.

1 Whitehead Street, Key West, FL 33040
405 Fleming Street, Key West, FL 33040

511 South Street, Key West, FL 33040
111 Front Street, Key West, FL 33040
208 Margaret Street, Key West, FL 33040
626 Duval Street, Key West, FL 33040
410 Wall Street, Key West, FL 33040

On March 23, 2020, **Conch Tour Train, Inc.** closed the locations listed below as a result of the unforeseeable business circumstances created by the pandemic. A total of 96 employees were laid off as a result of these closings. A list of the impacted employees' job titles, which was provided on March 23, 2020, is attached for easy reference. For further information regarding these closings and resulting layoffs, please contact Rich Fox, General Manager, (305) 296-6688, or Mary Martinez, Human Resources Manager, (305) 294-5161.

1805 Staples Avenue, Suite 100, Key West, FL 33040
303 Front Street, Key West, FL 33040
501 Front Street, Key West, FL 33040

On March 23, 2020, **Buggy Bus, Inc.** closed its facility located at 122 Simonton Street, Key West, FL 33040. A total of 45 employees were laid off as a result of the unforeseen business circumstances created by the pandemic. A list of the impacted employees' job titles, which was provided on March 23, 2020, is attached for easy reference. For further information regarding these closings and resulting layoffs, please contact Rich Fox, (305) 296-6688, or Mary Martinez (305) 294-5161.

On March 23, 2020, **Treasures of the Florida Keys, Inc.** closed its facility located at 1 Whitehead Street, Key West, Florida 33040. A total of 8 employees were laid off as a result of the unforeseen business circumstances created by the pandemic. A list of the impacted employees' job titles, which was provided on March 23, 2020, is attached for easy reference. For further information regarding these closings and resulting layoffs, please contact Rich Fox, (305) 296-6688, or Mary Martinez (305) 294-5161.

On March 30, 2020, **St. Augustine Historical Tours, Inc.** closed its facilities located 167 San Marco Avenue, St. Augustine, FL 32084 and 31 Orange Street, St. Augustine, FL 32084. A total of 140 employees were laid off as a result of the unforeseen business circumstances created by the pandemic. A list of the impacted employees' job titles, which was provided on March 30, 2020, is attached for easy reference. For further information regarding this closing and the resulting layoffs, please contact David Chatterton, General Manager, or Jennifer Johnson, Human Resources Manager, at 904-829-3800.

Some of the above locations have begun reopening and as a result many impacted employees have been offered re-employment. We are hopeful that this trend continues. Please feel free to contact me if you any questions, or you may contact any of the individuals listed above for each location.

Sincerely,

Joanna Huestis

Director of Human Resources
305-293-7253

Cc: Vanderlyn Richardson, vanderlyn.richardson@deo.myflorida.com
Honorable Teri Johnston, Mayor, City of Key West
Honorable Tracy Upchurch, Mayor, City of St. Augustine