

HOTEL COLONNADE

Coral Gables
ON MIRACLE MILE

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Honorable Audrey M. Edmonson, Chair
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Honorable Raul Valdes-Fauli
Mayor, City of Coral Gables
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To Whom It May Concern:

I am writing on behalf of the Hotel Colonnade – Coral Gables (the “Hotel”) located at 180 Aragon Ave., Coral Gables, FL, 33134. As you know, the COVID-19 public health crisis continues to have a profound and sustained effect on the global economy and has created unprecedented challenges for the lodging industry, and the Hotel is no exception. Due to the crisis, Hotel employees have been impacted by layoffs or significant loss of hours.

At this time, we believe the layoff to be temporary, such that it would not trigger state or federal Worker Adjustment Retraining Notification Act (the “WARN Act”) requirements. However, the duration of the current crisis, and its continued impact on our business, is unclear. Travel for both business and pleasure will take some time to rebound, so unfortunately it is impossible to predict with any certainty when we will be able to recall affected employees. Therefore, out of an abundance of caution, we are providing this notice to comply with any obligations we may have under the WARN Act. We are doing so as soon as was practicable given the continuing uncertainty of the duration of the COVID-19 crisis, which as you know is recognized as a global pandemic, natural disaster, physical calamity, and designated National Emergency.

Impacted employees are being notified, beginning May 6, 2020, that the duration of the layoffs may be extended beyond the time originally thought. The Hotel’s employees are not represented by a union, and no bumping rights exist for employees.

Enclosed is a list of the affected job classifications and the number of affected employees in each job classification.

Please contact me at 305-569-6586 or dgillian@hotelcolonnade.com if you have any questions.

Sincerely,

Danielle Gilligan
General Manager

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Affected Job Classifications

Affected Job Classifications	Number of Affected Employees
Accounting Clerk	1
Accounting Manager	1
Banquet Captain	3
Banquet Server	23
Banquet Setup	4
Bellstaff	3
Cafeteria Attendant	1
Cook	5
Director of Food and Beverage	1
Director of Sales & Marketing	1
Director of Rooms	1
Dishwasher	3
Engineer- Mechanic	2
Events Concierge	1
Event Planning Manager	1
Executive Chef	1
F&B Supervisor	1
Front Desk Agent	1
Front Desk Supervisor	1
Front Office Manager	1
Housekeeping Manager	1
Houseperson	3
Laundry Attendant	5
Lobby Attendant	4
Night Audit Agent	3
Outlet Server	1
Reservations Supervisor	1
Room Attendant	10
Room Inspector	3
Room Service Server	4
Sales Coordinator	1
Sales Manager	1
Sales Manager- BT	1
Senior Event Sales Manager	1
Senior Events Planning Manager	1
Sous Chef	1