



May 20, 2020

Steven Gustafson  
State Trade and Rapid Response Coordinator  
MSC 229  
107 E. Madison Street  
Tallahassee, FL 32399-4137

Dear Mr. Gustafson,

This letter is to notify you that pursuant to the Worker Adjustment Retraining and Notification Act (WARN), 29 U.S.C. § 2101, we have implementing a series of what we hope are temporary layoffs at North Pinellas Children's Medical Center, located at 31860 US HWY 19 North, Palm Harbor, FL. 34684.

We had to lay off employees due to the limited amount of patients in our practice. This action affected 45 employees in total, which is not quite 50% of our total employee roster. There are no plans to close any of our facilities at the present time. Bumping rights do not exist. We have happily begun returning these staff members back to work as our physician schedules have grown as of late.

As you know, the COVID-19 virus recently reached pandemic proportions and the federal government, and many states and municipalities have already declared a state of emergency. These sudden and unexpected circumstances adversely affected our business operations and, unfortunately, prevented us from providing notice sooner. All the information required by 20 CFR § 639.7(e) is available on site for your review.

All requests for further information regarding the nature and circumstances surrounding these layoffs should be directed to Michael Franks, Administrator, who can be reached at the following phone number 727-772-2129. We hope that you and your fellow leaders stay safe.

Sincerely,

Michael Franks, MHA, CMPE  
Administrator  
Children's Medical Center  
[Michael.Franks@npcmcweb.com](mailto:Michael.Franks@npcmcweb.com)

Khan Adnan, M.D. Alfred Alvarez, M.D. Christine Armstrong, M.D. Beatriz Arvelo-Sankey, M.D. Antigone Athanasatos, D.O.  
Janet K. Black, M.D. Christine Booth, M.D. Taylor Alberdi Bradley, M.D. Lara M. Cavanaugh, M.D. Lisa Cronin, M.D.  
James A. Dwyer, M.D. Sonia Farooqi, M.D. Dean H. Fauber, M.D. Alpana A. Grover, M.D. Natasha Hughes, M.D.  
Jay H. Klein, M.D. Paul E. Mitchell, M.D. Dino F. Pantages, M.D. Dolores G. Razman, M.D. Duane A. Rommel, M.D.  
Jennifer A. Sawka, M.D. Charlene M. Weber, M.D.

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12780 Race Track Rd., Suite 305 • Tampa, Florida 33626 • (813) 891-6501 • FAX (727) 674-2180

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**North Pinellas Children's Medical Center**

Started layoffs March 27th.

Job Titles	Number of employees
MEDICAL ASSISTANT	19
RECEPTIONIST	12
REGISTERED NURSE - RN	1
LICENSED PRACTICAL NURE – LPN	3
DIRECTOR, REVENUE CYCLE MANAGEMENT	1
BILLING SPECIALIST	2
SCANNER	1
PRN STAFF (LPN'S) ONLY USED ON AN AS NEEDED BASIS SEVERAL TIMES THROUGHOUT THE YEAR	5

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