



DATE: 06/24/2020

**Email:** [WARNnotices@deo.myflorida.com](mailto:WARNnotices@deo.myflorida.com)

Attn: Steven Gustafson, State Trade and Rapid Response Coordinator  
REACT Program  
MSC 229  
107 E. Madison Street  
Tallahassee, FL 32399-4137

**Re: Announcement of Mass Furlough/Layoff**

Dear Mr. Gustafson:

Swissport SA USA, LLC ("Swissport") is writing to give you notice of a Mass Furlough and Layoff of Employees providing Ground Handling at MIA. The affected Swissport employment site is located at Fort Lauderdale-Hollywood International Airport and 650 SW 34<sup>th</sup> St. Building C Suite 307 Fort Lauderdale, FL 33315.

COVID-19 has immensely impacted air travel globally in the past few months. Many flights have been cancelled and multiple international carriers have suspended operations. Due to the cancellation of these flights, Swissport is unable to sustain the workforce it currently has at Fort Lauderdale-Hollywood International Airport without revenue from the airlines. Because this impact to the business was unforeseeable, Swissport was unable to provide the required 60-day notice under the State WARN Act. Furloughs and Layoffs began on 03/13/2020. We are not able to accurately predict a schedule for making separations of employment, but it is anticipated all employees will be separated by the end of June 2020. A list of job titles and numbers of affected employees is attached as Schedule A.

All affected employees have been notified either in-person or via first class mail of their layoff and that their separation from employment will be temporary. All other notices required under state and federal law are also being sent contemporaneously since June 17-19, 2020.

To the extent that the above actions constitute a covered event under the Federal and/or State Worker Adjustment and Retraining Notification Act or any other law requiring advance notice, this letter is intended to fulfill any requirements of such laws. By providing this information, however, Swissport does not concede that such laws apply or that notice is required.

If you have any questions or would like additional information concerning this matter, please contact Yolanda Rodriguez, Human Resource Manager, Swissport FLL Airport, [yolanda.rodriguez@swissport.com](mailto:yolanda.rodriguez@swissport.com), 305-262-4059 Ext. 4.

Sincerely,

A handwritten signature in black ink, appearing to read "Yolanda Rodriguez", written over a faint, illegible printed name.

Yolanda Rodriguez  
Human Resource Manager

Attachments:

Schedule A (List of Job Titles and Number of Employees Affected)

**SCHEDULE A - LIST OF JOB TITLES AND NUMBER OF AFFECTED EMPLOYEES**

**Furlough**

POSITION TITLE	NUMBER OF AFFECTED EMPLOYEES
FLL - LEAD RAMP AGENT F/T	1
FLL - LEAD RAMP AGENT P/T	1
FLL Gnd Svc - Ramp Agent PT	33
FLL Gnd Svc - A/C Cleaner PT	10
FLL-AIRCRAFR MECHANIC P/T	4
FLL- PAX SUPV (HRLY)	1
FLL - LEAD PAX AGENT P/T	1
FLL - PAX AGENT P/T	44
<b>TOTAL IMPACTED</b>	<b>95</b>

**SCHEDULE A - LIST OF JOB TITLES AND NUMBER OF AFFECTED EMPLOYEES**

**Laid Off**

POSITION TITLE	NUMBER OF AFFECTED EMPLOYEES
FLL-ADMIN ASST HRLY	1
FLL - RAMP SUPV. (HRLY)	1
FLL- CLEANING SUPV (HRLY)	1
FLL-PAX SUPV HRLY	4
FLL Gnd Svc - A/C Cleaner PT	1
<b>TOTAL IMPACTED</b>	<b>8</b>