



DATE: 06/24/2020

Email: WARNnotices@deo.myflorida.com

Attn: Steven Gustafson, State Trade and Rapid Response Coordinator
REACT Program
MSC 229
107 E. Madison Street
Tallahassee, FL 32399-4137

Re: Announcement of Mass Furlough/Layoff

Dear Mr. Gustafson:

Swissport USA, Inc. ("Swissport") is writing to give you notice of a Mass Furlough and Layoff of Employees providing Ground Handling at MIA. The affected Swissport employment site is located at Miami International Airport and 2460 NW 66th Ave Bldg. 701 Suite 207 Miami, FL 33122.

COVID-19 has immensely impacted air travel globally in the past few months. Many flights have been cancelled and multiple international carriers have suspended operations. Due to the cancellation of these flights, Swissport is unable to sustain the workforce it currently has at Miami International Airport without revenue from the airlines. Because this impact to the business was unforeseeable, Swissport was unable to provide the required 60-day notice under the State WARN Act. Furloughs and Layoffs began on 03/13/2020. We are not able to accurately predict a schedule for making separations of employment, but it is anticipated all employees will be separated by the end of June 2020. A list of job titles and numbers of affected employees is attached as Schedule A.

All affected employees have been notified either in-person or via first class mail of their layoff and that their separation from employment will be temporary. All other notices required under state and federal law are also being sent contemporaneously since June 17-19, 2020.

To the extent that the above actions constitute a covered event under the Federal and/or State Worker Adjustment and Retraining Notification Act or any other law requiring advance notice, this letter is intended to fulfill any requirements of such laws. By providing this information, however, Swissport does not concede that such laws apply or that notice is required.

If you have any questions or would like additional information concerning this matter, please contact Yolanda Rodriguez, Human Resource Manager, Swissport MIA Airport, yolanda.rodriguez@swissport.com, 305-262-4059 Ext. 4.

Sincerely,

A handwritten signature in black ink, appearing to read "Yolanda Rodriguez".

Yolanda Rodriguez
Human Resource Manager

Attachments:

Schedule A (List of Job Titles and Number of Employees Affected)

SCHEDULE A - LIST OF JOB TITLES AND NUMBER OF AFFECTED EMPLOYEES

Furlough

POSITION TITLE	NUMBER OF AFFECTED EMPLOYEES
MIA - ACCTG ADMIN ASST	1
MIA - HR ADMIN ASST	6
MIA - OCC MANAGER	1
MIA - SECURITY ADMIN	1
MIA - RAMP DUTY MANAGER	1
MIA - RAMP SUPV. (HRLY)	2
MIA - LEAD RAMP AGENT F/T	2
MIA - LEAD RAMP AGENT P/T	16
Mia Gnd Svc - Ramp Agent F/T	1
Mia Gnd Svc - Ramp Agent PT	24
Mia Gnd Svc - Truckdriver F/T	23
MIA - CLEANING SUPV (HRLY)	2
MIA - LEAD A/C CLEANER	4
Mia Gnd Services - A/C Cleaner F/T	15
Mia Gnd Svc - A/C Cleaner PT	39
MIA - LEAD BAGROOM AGENT	39
MIA - BAGROOM AGENT F/T	6
MIA - BAGROOM AGENT P/T	23
Mia Gnd Svc - GSE Mechanic F/T	15
MIA - RAMP AGENT - UPS P/T	15
MIA - PAX ACCT MANAGER	11
MIA - PAX DUTY MANAGER	17
MIA - PAX SUPV (HRLY)	2
MIA - PAX SUPV HRLY P/T	1
MIA - PAX SUPV HRLY P/T	7
MIA - PASSENGER SVC ADMIN F/T	9
MIA - LEAD PAX AGENT F/T	2
MIA - LEAD PAX AGENT F/T	4

MIA - LEAD PAX AGENT P/T
 MIA - PAX - OPS W&B
 MIA - PAX AGENT F/T
 MIA - PAX AGENT P/T

4
 5
 21
 288

TOTAL IMPACTED

590

SCHEDULE A - LIST OF JOB TITLES AND NUMBER OF AFFECTED EMPLOYEES

Laid Off

POSITION TITLE

MIA - RAMP SUPV. (HRLY)
 MIA-CLEANING SUPV (HRLY)
 MIA - LEAD RAMP AGENT F/T
 Mia Gnd Svc - Ramp Agent F/T
 Mia Gnd Svc - Ramp Agent PT
 Mia Gnd Svc - Truckdriver F/T
 MIA - LEAD A/C CLEANER
 Mia Gnd Svc - A/C Cleaner PT
 MIA - BAGROOM AGENT F/T
 MIA - BAGROOM AGENT P/T
 Mia Gnd Svc - GSE Mechanic F/T
 MIA - LEAD PAX AGENT F/T
 MIA - PAX AGENT P/T

NUMBER OF AFFECTED EMPLOYEES

2
 1
 2
 5
 60
 2
 2
 67
 2
 30
 1
 1
 1
 72

TOTAL IMPACTED

247