



# THE RITZ-CARLTON

AMELIA ISLAND

June 2, 2020

Steven K. Gustafson  
State Trade and Rapid Response Coordinator  
Department of Economic Opportunity 107 E  
Madison St Caldwell Building, MSC G-229  
Tallahassee, FL 32399  
warnnotices@deo.myflorida.com

Mayor Johnny Miller  
City Hall @ St. James Building  
117 West Duval Street  
Suite 400  
Jacksonville, FL 32202

Re: WARN Notice

Dear WARN Act Coordinator:

This letter is to notify you that The Ritz-Carlton Hotel Co. LLC, doing business as The Ritz-Carlton, Amelia Island (the "location"), located at 4750 Amelia Island Parkway, Amelia Island, FL 32034, has instituted temporary furloughs, temporary layoffs, and/or temporary reductions in hours (collectively, "temporary actions") for 638 of the location's 649 employees.

These temporary actions began at the location on March 28, 2020, and we are expected to last less than six months. The temporary actions were necessary due to the sudden and unprecedented economic effects of coronavirus/COVID-19 crisis ("COVID-19"), a natural disaster, including the World Health Organization's pandemic declaration, the President's declaration of a national emergency, the state and local shelter-in-place orders, and other related governmental announcements and actions, and their impact on business operations. Based on public health guidance and business forecasts available at the time, it was initially expected that these temporary actions would last significantly less than six months and that the location would return to normal business levels.

These government COVID-19 directives, however, have repeatedly been expanded and extended and have forced people to remain in place, restricting business, large gatherings, and travel in general. These expanded and extended government directives have caused a sudden, severe and worsening downturn

in the hospitality industry that now makes it reasonably foreseeable that these temporary actions may extend beyond six months.

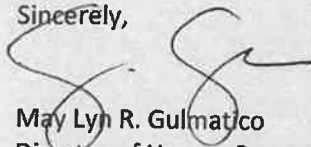
This notice is provided at the earliest possible time based on the information available. If business conditions change, which will impact these temporary actions, employees will be promptly notified of any change.

Enclosed is a list of the job titles of all affected employees and the number of employees in each job title. Affected employees do not have bumping rights (that is, the right to claim another job at the company), and no union represents affected employees. Each affected employee has been notified of the specific temporary action applicable to them.

This notice is given pursuant to the Worker Adjustment and Retraining Notification ("WARN") Act, 29 U.S.C. § 2101, *et seq.*, and any comparable state law, to the extent that such laws apply.

For further information, please contact me at 904-321 5003.

Sincerely,



May Lyn R. Gulmatico  
Director of Human Resources

Enclosure

The Ritz-Carlton, Amelia Island

Job Title	# of Affected Employees
ACCOUNTANT-GENERAL	4
ACCOUNTANT-GENERAL-DUAL ACCOU	1
ADMIN ASSISTANT	1
ADMIN ASST - CULINARY	1
ADMIN ASST 2 - CONFERENCE SVC	1
ADMIN ASST 2 - SALES/MARKETIN	4
ADMIN ASST 3 - SALES/MARKETIN	1
ADMIN ASST-ENGINEERING	1
ADMINISTRATIVE ASSISTANT GM	1
ADMINISTRATIVE ASSISTANT-ROOM	1
ASSOCIATE DIR - MEETINGS & S	1
ASST DIR - ENGINEERING	1
ASST DIR - HUMAN RESOURCES	1
ASST DIR-FOOD & BEVERAGE	1
ASST DIR-HOUSEKEEPING	1
ASST MGR-RESTAURANT NE	1
ASST ROOMS EXECUTIVE	1
ASSTMGR-CLUB LOUNGE NE	1
ASSTMGR-FRONT OFFICE NE	1
ATTENDANT-CLUB LEVEL	1
ATTENDANT-DOOR	5
ATTENDANT-HOUSEKEEPING	34
ATTENDANT-LAUNDRY	5
ATTENDANT-LOCKER ROOM	1
ATTENDANT-RECREATION	21
ATTENDANT-TURNDOWN	8
ATTENDANT-VALET/LAUNDRY	5
ATTND - DRY CLEANING/PRESS	2
ATTND-PANTRY	1
BAKER 2	1
BANQUET CAPTAIN	5
BANQUET HOUSEMAN SUPERVISOR	3
BANQUET HOUSEPERSON	9
BANQUET SERVER	41
BAR - BACK - OUTDOOR DINING3	1
BARTENDER - BAR	4
BARTENDER - CASUAL DINING 1	2
BARTENDER - FINE DINING 2	2
BARTENDER - OUTDOOR DINING1	7
BELL CAPTAIN	1
BELL PERSON	9
BUFFET RUNNER - CASUAL DINING	3
CALL CENTER AGENT-SUPERVISOR	1
CATERING COORDINATOR	1
CHEF - BANQUETS	1

The Ritz-Carlton, Amelia Island

Job Title	# of Affected Employees
CHEF-RESTAURANT	3
CHEF-SPECIALTY	1
CLERK-PURCHASING	3
CONCIERGE - LOBBY	5
CONCIERGE, CLUB LEVEL	7
CONCIERGE-BANQUETS CONFERENCE	3
COOK 2 - BANQUETS	2
COOK 2 - FINE DINING 1	2
COOK 2, CASUAL DINING 2	1
COOK 3 - BANQUETS	1
COOK I	9
COOK II	8
COOK III	9
COOK III-PASTRY	3
COOK II-PASTRY	1
COOK-SUSHI II	2
COORD - FRONT OFFICE	1
COORD - GROUPS	2
COORD-GUEST RECOGNITION	3
COORDINATOR-PUBLIC RELATIONS	1
COORD-RECREATION	1
COSMETOLOGIST	3
DESTINATION COORDINATOR	2
DIR - HOUSEKEEPING	1
DIRECTOR ENGINEERING	1
DIR-EVENT OPERATIONS	1
DIR-FINANCE & ACCOUNTING	1
DIR-FOOD & BEVERAGE	1
DIR-LOSS PREVENTION	1
DIR-MTG&SPECEVTS	1
DIR-PUBLIC RELATIONS	1
DIR-PURCHASING	1
DIR-RECREATION	1
DIR-REVENUE MANAGEMENT	1
DIR-SALES	1
DIR-SALES & MARKETING	1
DIR-SHOPS	1
DIR-SPA	1
DOOR CAPTAIN	2
EMPLOYEE DINING ROOM ATTENDAN	2
ENGINEER II	1
ENGINEER III	5
ENGINEER-CARE-TEAM	4
ENGINEER-IV	2
ESTHETICIAN	5
EXEC RESV SERVICES COORDINATO	1

The Ritz-Carlton, Amelia Island

Job Title	# of Affected Employees
EXECUTIVE CHEF	1
EXECUTIVE CHEF - PASTRY	1
EXECUTIVE SOUS CHEF	1
EXECUTIVE STEWARD	1
FOOD RUNNER	2
FOOD RUNNER - OUTDOOR DINING1	3
FRONT OFFICE RECEPTION	4
GARDE MANAGER - COOK 3	3
GENERAL MANAGER	1
GUEST EXPERIENCE EXPERT	8
GUEST SERVICE COORDINATOR	2
HONOR BAR ATTENDANT	3
HOST/ESS - FINE DINING 2	3
HOST/ESS - OUTDOOR DINING1	1
HOST/ESS PM - CASUAL DINING 1	3
HOTEL MANAGER	1
HOUSEKEEPER - NIGHT	1
HOUSEKEEPING AIDE	3
HOUSEKEEPING COORDINATOR	2
INSTRUCTOR-FITNESS	4
LAUNDRY SUPERVISOR	2
LOBBY ATTENDANT	5
LOUNGE LOBBY BAR BAR PORTER	2
LOUNGE LOBBY BAR BARTENDER	6
MAINTENANCE U	1
MARKET RESEARCH ANALYST	1
MASSAGE THERAPIST	23
MGR - FINE DINING	1
MGR-ACCOUNTING NE	1
MGR-BANQUETS	1
MGR-CATERING SALES I NE	1
MGR-F&B	1
MGR-FRONT OFFICE	1
MGR-FUNCTION SPACE	1
MGR-HOUSEKEEPING NE	1
MGR-IN-ROOM DINING	1
MGR-LOBBY LOUNGE	1
MGR-MEETINGS & SPECIAL EVENT	3
MGR-OPERATIONAL EXCELLENCE	1
MGR-RESTAURANT	1
MGR-SALES I NE	2
MGR-SALES II NE	1
MGR-SPA SALES NE	1
ORDER TAKER-INROOM DINING	3
PAINTER II	1
PARKER-VALET	23

The Ritz-Carlton, Amelia Island

Job Title	# of Affected Employees
RESTAURANT RESERVATIONS AGENT	4
RETAIL CLERK	9
RUNNER-FINE DINING	3
SEAMSTRESS	1
SERVER - FINE DINING 2	12
SERVER AM - CASUAL DINING 1	19
SERVER AM - OUTDOOR DINING1	15
SERVER ATTND - CASUAL DINING	4
SERVER ATTND - FINE DINING 2	4
SERVER ATTND - OUTDOOR DINING	2
SERVER PM - IN-ROOM DINING	3
SERVER-AM-INROOM DINING	7
SERVER-LOBBY LOUNGE	10
SERVER-ROOM SERVICE-PM	4
SHUTTLE DRIVER	5
SILVER STEWARD	2
SOMMELIER - FINE DINING 1	1
SPA GROUP SALES COORDINATOR	2
SPECIALIST-SPA	11
SR ASST DIR - FINANCE & ACCT	1
SR MGR - MEETINGS & SPECIAL	2
SR SALES EXEC NE	3
SRMGR-CATERING SALES NE	1
SRMGR-SALES NE	4
STAFF - EVENT PRODUCTION	9
STEWARD	3
STEWARD SUPERVISOR	3
SUPERVISOR-ENGINEERING	2
SUPERVISOR-FRONT DESK	1
SUPERVISOR-HOUSEKEEPING	3
SUPERVISOR-MASSAGE THERAPY	2
SUPV - BAKERY NIGHT	1
SUPV - CASUAL DINING 1	2
SUPV - COOKS	11
SUPV - ESTHETICIAN - SPA	1
SUPV - RECREATION	2
SUPV - RESERVATIONS	1
SUPV - SPA DESK	2
SUPV - STORE ROOM	1
SUSHI COOK I	1
TENNIS PRO HOURLY	2
TRAINEE-SVRATDFINDINJ1 VISA	1
UTILITY STEWARD	15
VOYAGE-CULINARY NE	1
VOYAGE-FOOD&BEVERAGE OPS NE	2
Grand Total	638