

August 4, 2020

Via E-Mail steven.gustafson@deo.myflorida.com **and Certified Mail**

Steven K. Gustafson
State Trade and Rapid Response Coordinator
Department of Economic Opportunity
107 E Madison St
Caldwell Building, MSC G-229
Tallahassee, FL 32399

RE: Notice of Mass Layoff/Termination Pursuant to the Worker Adjustment and Retraining Notification Act

Dear Mr. Gustafson:

In compliance with the Federal Worker Adjustment and Retraining Notification ("WARN") Act (29 U.S.C. § 2101 *et seq.*, Castlerock Hospitality Employees, LLC (manager of Westin Tampa Bay) (the "Company") is writing to provide you with notice of a "mass layoff" and "termination" as those terms are defined by statute at the Westin Tampa Bay, 7627 W Courtney Campbell Causeway, Tampa, FL 33607.

As you know, the COVID-19 virus reached pandemic proportions and the federal government and many state and local governments declared states of emergency and stay-at-home orders. Although the Company had hoped that the initial business decline would be short-lived, the continued restrictions have had a devastating impact on the travel business. Because of these sudden and unexpected circumstances which were brought on by the COVID-19 pandemic and which are adversely affecting our business operations, the Company was forced to furlough 75 employees on March 13-24, 2020 and plans to extend those furloughs indefinitely.

At this time, the Company cannot anticipate when it will be able to recall employees, so the layoffs/furloughs will be considered permanent. There will be no bumping rights or bumping procedures since the employees of the Company are not covered by a collective bargaining agreement.

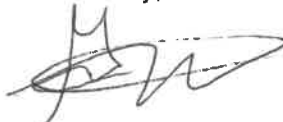
The following is a list of the positions which have and will be eliminated as a result of the mass layoff/termination, as well as the number of employees who currently hold these positions:

Job Titles of Affected Positions	Number of Employees Holding Each Position
Assistant Director Housekeeping	1
Banquet Manager	1
Banquet Server	16
Barista	2
Bartender	3
Banquet Set-up House person	2

Catering Manager	1
Chef de Cuisine	1
Club Lounge Attendant	3
Cook	9
Director of Housekeeping	1
Director of Human Resources	1
Shift Engineer	1
Food and Beverage Supervisor	1
Food Runner/Busser	3
General Accountant	1
Guest Service Agent	4
Housekeeping House person	2
Laundry Attendant	1
Pastry Cook	1
Restaurant Server	10
Room Attendant	4
Sales Manager-Group	1
Service Express Agent	1
Sous Chef	1
Steward	3

You may obtain further information about this "mass layoff" by contacting me. I can be reached at 629 888 4259.

Sincerely,



Greg Merrick
Chief People Officer