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September 30, 2026

Via E-Mail and FedEx Overnight Delivery

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buddy.dyer@orlando.gov

Mayor Jerry L. Demings
201 S. Rosalind Avenue, 5th floor
Orlando, Florida 32801
Phone: (407) 836-7370
Fax: (407) 836-7360
Email: mayor@ocfl.net

Re: Notice of Workforce Reduction

To Whom It May Concern,

Pursuant to the federal Worker Adjustment and Retraining Notification Act, this letter serves as formal notice that AssistRx, LLC ("AssistRx") will be conducting a mass layoff at its operations located at 2400 Sand Lake Road, Suite 200, Orlando, Florida 32809, effective November 30, 2026.

Approximately eighty-six (86) employees may be affected by this action on November 30, 2026. However, AssistRX may layoff an additional 137 employees commencing on January 4, 2027 and continuing through May 2027. The affected employees are not represented by any union. No bumping rights exist for the affected employees. A table listing the job titles of positions to be affected and the number of affected employees in each job classification is enclosed with this notice.

Workforce reductions are anticipated to begin on or about September 30, 2026. These separations are expected to be permanent.

For any inquiries regarding this notice, please contact Jason Robinson, Vice President – Human Resources, at 877.450.4412 or Jason.Robinson@assistrx.com.

Sincerely,
Signed by:
Heather Cullen
A0466518A9624AA...
Heather Cullen
Chief People Officer

TABLE OF AFFECTED EMPLOYEES

Job Title Description	Number of Employees
Director, Call Center	1
Operations Coordinator, COA	1
Pharmacist	13
Pharmacy Technician	57
Program Manager, CoAssist	3
Program Trainer, Pharmacy	1
Supervisor, Pharmacy Technician	5
Warehouse Operations Assistant	5