



July 1, 2024

**VIA ELECTRONIC MAIL AND REGULAR MAIL**

Yolanda Triplett  
State Trade and Rapid Response Coordinator  
Florida Department of Economic Opportunity  
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Tallahassee, Florida 32399-4137  
Phone: 850-245-7477  
Email: [WARNnotices@deo.myflorida.com](mailto:WARNnotices@deo.myflorida.com)

Mayor Kyle Battie  
Sarasota City Hall  
1565 1st St, Sarasota, FL 34236  
Phone:(941) 263-6412  
Email: [Kyle.Battie@sarasotaFL.gov](mailto:Kyle.Battie@sarasotaFL.gov)

RE: ***WARN Notice***

Dear Ms. Triplett and Mayor Battie:

The purpose of this letter is to formally notify you that due to the expiration of our contract at Sarasota Bradenton International Airport ("SRQ"), located at 6000 Airport Circle, Sarasota, FL 34243, we will be permanently closing our operations at SRQ. As a result of these closures, it is expected that approximately 97 associates will have their employments separated between August 31, 2024, and September 5, 2024, but most likely at the close of business on August 31, 2024. Please see enclosed a list of job titles and the names of affected associates in each job title.

This notice is provided pursuant to the federal Worker Adjustment and Retraining Notification Act, 29 U.S.C. §2101 et seq., and any state or local WARN act, if applicable.

For further information or assistance, please contact Tony Sherald, Asst. HR Director, 540/388-9851 or [tony.sherald@hmshost.com](mailto:tony.sherald@hmshost.com).

Sincerely,

*Tony Sherald*

Tony Sherald  
Asst. HR Director

Attachment: (Associate WARN Notice and Numbers and Job Titles of Affected Associates)

Here is a list of the total associates by position for SRQ:

<b>Positions</b>	<b># of associates</b>
Barista	19
Bartender	17
Cashier	9
Cocktail Server	2
Commissary Shift Manager	1
Cook	11
Food Preparer	7
General Manager I	1
Runner-No Driving	1
Runner-With Driving	14
Server	2
Shift Manager I	7
Sous Chef	1
Utility	5
<b>Grand Total</b>	<b>97</b>