

May 18, 2026

Via Email: WARNnotices@commerce.fl.gov

State Rapid Response Coordinator
State Trade and Rapid Response Program
107 East Madison Street
Caldwell Building
Tallahassee, Florida 32399-4120

RE: Plant Closing

Dear State Rapid Response Coordinator:

This letter is to inform you that Mittera Group, Inc. (“Mittera”) will close its plant at 10301 Busch Drive North, Jacksonville, Florida 32218. The plant is closing due to the decision by its primary customer to move its work to another provider. The affected employees are being notified of the plant closure today. Mittera expects that employment terminations will become effective between July 17, 2026, and the end of 2026 and is estimated to impact a total of 100 full time employees.

The employees will be paid wages and benefits through their last day of employment. Any retirement and group insurance benefits to which employees are entitled will be provided in accordance with the terms of the applicable employee benefit plans.

The job titles of the affected positions and the number of affected employees in each job classification is attached to this letter as Exhibit A. Affected employees do not have bumping rights. No seniority-based bumping rights exist and none of the employees are members of a collective bargaining unit represented by a union. Mittera is attempting to find other positions for the affected employees within the organization.

This letter is intended to fulfill all notice requirements with respect to a plant closing under the Federal Worker Adjustment and Retraining Notification Act and applicable Florida state laws.

Please direct all communications to my attention at the address listed above.

Sincerely,



Thomas L. Slaughter
Chief Legal Officer
515-343-5359

tom.slaughter@mittera.com

cc: The Honorable Donna Deegan
Via email: mayordonnadeegan@coj.net

**EXHIBIT A
 JOB CLASSIFICATIONS AND AFFECTED EMPLOYEE COUNTS**

Position Description	Number of Affected Full Time Employees
Administrative Assistant	1
Baler Operator	1
Bindery Manager	1
Client Services Specialist	3
Cutter Operator	1
Delivery Driver	1
Dispatch Coordinator	1
Environmental Health and Safety Coordinator	1
Finishing Assistant	16
Finishing Coordinator	2
Finishing Lead	1
Human Resources Assistant	1
Inventory Specialist	1
Lead Baler Room Operator	1
Logistics Coordinator	1
Mailing Lead	1
Mailing Manager	1
Maintenance Assistant	1
Maintenance Manager	1
Maintenance Technician	3
Material Handler	6
Perfect Binder Operator	9
Platemaker	1
Prepress Supervisor	1
Prepress Technician	3
Press Assistant	5
Press Manager	1
Press Operator	3
Production Specialist	2
Quality Assurance Specialist	3
Roll Tender	6
Saddle Stitcher Operator	1
Saddle Stitcher Operator	1
Scheduler	1
Second Roll Tender	2
Shipping Coordinator	2
Shipping Manager	1
Sr. Production Specialist	1
Web First Press Operator	2
Web Press Operator	4
Web Second Press Operator	5
	100